

Fill this in, save it, and email it back to contact@rolenvo.com.au along with your [achievements.pdf](#) (required) and [resume.pdf](#) (optional). Setup takes about 30 minutes end to end.

YOUR DETAILS

Full name

Email for your daily digest

Preferred location (e.g. "Melbourne VIC" or "remote only")

Industry focus (health / tech / finance / other / none)

HOW ROLENVO SHOULD SEARCH

Job titles you are targeting (as many as you like, comma-separated)

Match threshold (1-10)

we recommend 7 — strong matches only

Attach resumes/cover letters as a ZIP to your daily email?

☐ Yes ☐ No

Why this matters

These answers set the boundaries of your whole search. Vague titles or a threshold set too low means a noisy inbox; too narrow and you miss good roles. A few careful minutes here pays off daily.

This page shapes how well Rolenvo can judge a role's fit — and how well it can write in your voice.

YOUR CAREER STORY

One or two sentences to start *we will send this back for you to enrich with more detail*

ROLES YOU NEVER WANT TO SEE

Exclusions *e.g. "software engineer, data engineer, contract roles"*

TARGET COMPANIES TO WATCH (OPTIONAL)

Company career pages *catches roles posted only on company sites, not job boards*

Why this matters

Every match score, and every line of every tailored resume and cover letter, is drawn from what's written here and in your achievements.pdf. Specific, quantified detail in — sharp, credible output out.

Don't forget: attach achievements.pdf (required) and resume.pdf (optional) to your reply email.